

東海大學短期通行證申請表

Application Form for Vehicle Pass for Short-term Needs

申請日期： 年 月 日 Date:

申請人姓名 Name		行動電話 Cellphone NO.			
申請事由 Reason			車主姓名 Name of vehicle owner	(本人免填) (Do not fill in if you are the applicant.)	
使用期限 Duration	年 月 日 ~ 年 月 日 Date: from to		費用 Fee	(250元/月) (NT\$250/per month)	
車籍登記 Vehicle details	<input type="checkbox"/> 本人 Personal <input type="checkbox"/> 親屬 <u>關係說明</u> : Relatives : <input type="checkbox"/> 公司車 Company <input type="checkbox"/> 租賃車 <u>租賃期限</u> : Rental car and duration:				
車輛種類 Type of Vehicle	<input type="checkbox"/> 汽車 Car		牌照號碼 License plate NO.		
	<input type="checkbox"/> 機車 Motorcycle		申請人駕照號碼 (即身份證號碼) Driver's license NO.		
申請人 簽章處 Signature of student			承辦人 Coordinator of Dept.	校內分機 Extension NO. on campus	
			單位 主管 Director		
事務組 承辦人 Coordinator of Business Section		事務組 組長 Section Chief		總務長 Dean of General Affairs	

個人資料蒐集、處理、及利用告知事項

本人已詳讀說明及個人資料蒐集、處理、及利用告知事項，並願依「東海大學車輛通行證申請暨使用辦法」、及「東海大學校區車輛管理辦法」相關規定使用，未依規定使用將罰款及影響下學年申請權限。

I agree to obey the rules. If found in violation of the rules, I will forfeit my right to apply for future vehicle passes.

通行證(含歸還證件)簽收人簽章(含日期)： _____ (領證時再行填寫)

Please sign here after receiving the pass. Date:

通行證號 (由事務組填寫 Remarks by Business Section) :

說明：

1. 符合申請本證者，請由本人或本校經辦單位填具本申請表，並檢附本人駕駛執照、本人或配偶或父母行車執照(正本或正反面影本)，及費用每月新台幣250元整，由申請單位造冊彙送交總務處事務組辦理。
2. 持本通行證車輛，禁止隔夜停放於校園。
3. 請依規定停放於停車格內即不佔用愛心車位。
4. 本證車號須與車牌相符不得轉讓出借、塗改變造或虛報遺失，違者當場收繳並停止再次申請權利。
5. 請詳閱本校「車輛通行證申請暨使用辦法」、「校區車輛管理辦法」及「停車收費要點」，並依規定使用。

【個人資料蒐集、處理及利用告知事項】：

本申請表所蒐集之各項個人資料(類別 C001, C003, C023, C039, C051)僅為身份確認及於通行證有效期限內作為校園交通管理之用，申請人填妥資料，審核單位驗證無誤時後，所有檢附證件於核畢後歸還。您可自由選擇是否提供上述資料，但若資料不完整時，將無法受理申請。資料提供後，您可依個人資料保護法第三條規定行使當事人權利，如有疑問請洽本校總務處事務組(Tel:23590216)。

- Notices: 1. Please fill in this application form and attach one copy of identification card (not necessary if vehicle is self- owned) , one copy of driver's license, and one copy of vehicle license (vehicle should be self owned, or owned by spouse or parents). The cost is NT\$250 per month. The application form must be brought to the relevant Department, and then to the Business Office. All attached documents will be returned after the pass is issued.
2. No overnight parking on campus.
 3. Please park in accordance to the regulations and do not park in priority spaces.
 4. It is prohibited to photocopy, alter or forge vehicle passes. If caught, eligibility for vehicle pass will be denied.
 5. Please read the "Procedure for Vehicle Permit Application of Tunghai University,." and "Procedure for Campus Vehicle Management of Tunghai University." Please use in accordance with regulations.

Notices for Personal data used :

The personal data in this application form (category C001,C003,C023,C039,C051) is for identity confirmation only. All attached documents will be returned after receiving the pass. You have the right to choose whether or not to provide such data. If the data is incomplete, the application will not be accepted. After the data provided, you can read about your rights under Article III of Personal Data Protection Law. If you have any questions, please feel free to contact Business Section of General Affairs Office ([Tel:23590216](tel:23590216)).